

**Report of the Assistant Chief Executive (Customers and Communities)**

**Report to North West (Outer) Area Committee**

**Date: 17<sup>th</sup> June 2013**

**Subject: Area Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

This report provides Members with a summary of sub groups business since the May Area Committee and provides information on project and service activity in the outer north west area.

**Recommendations**

Members are requested to note the contents of this report and comment on any of the matters raised.

**1 Purpose of this report**

1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business since the last Area Committee.

**2. Background information**

2.1 The Area Committee currently has six groups looking at service provision within the functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Transport as well as a Policy Group.

2.2 There are currently three ward forums in the area for Guiseley & Rawdon, Holt Park and Yeadon. The forums meet on a regular basis throughout the year.

### **3 Main issues**

#### **3.1 Environmental Services Sub Group**

There has been one meeting of the sub group since the last Area Committee on the 14<sup>th</sup> May. Details of items discussed and actions from the meeting are attached at appendix 1

#### **3.2 Health & Well-being Sub Group**

The next meeting of the Health & Well-being sub group is scheduled to take place on the 17<sup>th</sup> September 2013.

#### **3.3 Community Safety Sub Group**

The next meeting of the Community Safety sub group is scheduled to take place on the 18<sup>th</sup> June 2013.

#### **3.4 Children & Young People's Sub Group**

The next meeting of the Children & Young People's sub group is scheduled to take place on the 5<sup>th</sup> July 2013.

#### **3.5 Transport Sub Group**

The next meeting of the Transport sub group has yet to be arranged.

#### **3.6 Policy Group**

The next meeting of the Policy sub group is on the 28<sup>th</sup> June and will be reported on at the September meeting.

#### **3.7 Guiseley & Rawdon Forum**

There has been one meeting of the Guiseley & Rawdon Forum since the last Area Committee on the 14<sup>th</sup> May. Details of items discussed and actions from the meeting are attached at appendix 2.

#### **3.8 Holt Park Forum**

The next meeting of the Holt Park Forum has been arranged for the 10<sup>th</sup> June 2013. This will be reported on at the September meeting.

#### **3.9 Project and Service Update**

##### **3.9.1 Action Day (Shakespeares Guiseley)**

A day of action took place on the 16<sup>th</sup> May in the Shakespeares in Guiseley. This was a joint venture involving a number of partners. Actions included:

WNW Homes deployed a team of 3 caretakers who patrolled the area removing fly tipping and cutting back vegetation.

Leeds Anti-social Behaviour Team delivered 300 letters publicising their service and visited 6 properties.

WNW Environmental Locality Team carried out joint visits with the Fire Service to retailers regarding waste management.

West Yorkshire Fire Service leafleted 100 homes and 2 home safety checks have been completed to date as a result.

Aireborough and Wharfedale Neighbourhood Policing Team made 2 arrests after receiving information from a member of the public regarding stolen bikes. A speed indication device (SID) was deployed in the area resulting in 16 warnings and 3 tickets being issued.

### **3.9.2 Sport in Horsforth**

The Area Support Team continues to work with Cllr Cleasby on the legacy of the Olympics and the 2013 Brownlee Stone Family Sports Day planned for 17<sup>th</sup> August 2013. Area Support Team have undertaken meetings with officers from Breeze and EPIC - Every Person Influences Children to consider how best to make the event as inclusive as possible. Sports Development is working with local sports clubs to gain support from them to attend with so far, 12 different sporting activities confirmed.

### **3.9.3 Neighbourhood Planning**

Officers continue to meet with the local Neighbourhood Forums to offer support when requested and obtain information and statistics to support the work being carried out by these groups to formulate a Neighbourhood Plan. The Area Support Team also have regular update meetings with officers from Planning to discuss any matters arising and progress on Neighbourhood Plans in Outer North West

### **3.9.4 Road Safety Issues**

Officers are meeting with Councillor Collins regarding road safety issues around schools in Horsforth and in particular Westbrook Lane. A partnership approach to resolving the issues is being taken with involvement from the Schools, Extended Services, Planning, Highways and the Sustainable Education Travel team.

### **3.9.5 Derelict & Nuisance Sites**

The Area Support Team is in regular attendance as a member at the derelict and nuisance sites working group. Progress is reported on those priority sites in the area that appear on the priority list and action is taking in the main by planning, building and planning enforcement. Updates are given to members through reports via the environment sub group. For those sites not included in tranche 1 and tranche 2, the Area Support Team has been tasked with finding alternative actions to address other problems associated with the sites.

### **3.9.6 Well-being Spend**

The Area Support Team continues to work with members on the development of well-being projects in the area.

### **3.9.7 Holt Park Regeneration**

Final amendments are currently being made to the draft Informal Planning Statement (IPS). When complete, the draft IPS will be presented to members prior to seeking Executive Board approval to consult with stakeholders and the public. The Area Support Team continues to receive updates from the project manager and will be involved in the consultation process.

### **3.9.8 Employability**

On the 8th May 2013, Jobcentre Plus' Outreach Team, in conjunction with Leeds Connexions Service launched fortnightly 1-2-1 back-to-work support sessions based in the new Otley Core Resource Centre.

These back-to-work sessions are available for anyone within the Otley area to either book for themselves or for other organisations and community groups to refer individuals directly (on a voluntary basis).

During the meeting, the Outreach Adviser will assist with all aspects of their job search from creating a C.V. to completing employment application forms, as well supporting any training requirements.

So far, of the 3 sessions already held, all appointments slots have been booked with 100% attendance.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Community Forums are held in the Guiseley & Rawdon ward, Yeadon and Holt Park. In addition, ward members are consulted on projects and initiatives within their ward.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 A key principle of locality working is a focus on delivering the best outcome for residents across the area. This principle underpins equality and community cohesion, seeking to engage with local communities through forum meetings, and improve service provision through regular sub group meetings.

### **4.3 Council Policies and City Priorities**

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.2 The Area Support Team's work programme contributes at a local level to the themes contained in the: Vision for Leeds 2011- 2013; City Priority Plan 2011-2015; Joint Health and Well-being Strategy and the Children and Young People's Plan.

#### **4.4 Resources and Value for Money**

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team and their partners which in turn, provide value for money.

4.4.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council department's mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, well-being funding has resourced some projects related to its roles e.g. area based regeneration schemes and conservation reviews.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

#### **4.6 Risk Management**

4.6.1 There are no risks associated with this report.

### **5 Conclusions**

5.1 This report provides Members with an update on recent sub group and forum activity undertaken by the Area Support Team.

### **6 Recommendations**

6.1 Outer North West Area Committee Members are requested to note the contents of the report and comment on any aspect of the matters raised.

### **7 Background documents**

7.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.